

Personal Profile

Insightful individual with proven ability to achieve all cleanliness and organizational goals in high-paced, multitasking environments. Skilled at completing repetitive tasks, working independently or within a team, following written and verbal instructions and, being reliable while working on schedule.

References		Amberly Wrubleski New Heights School & Learning Services
		€ 403-990-4512 ■ amberly.wrubleski@newheightscalgary.com
Area of Focus	-	 Stock and Merchandising Cleaning and Organizational tasks Customer Service and Resolution Food Handling and Safety
Work History	-	 Janitorial Canyon Meadows Theatre 2019-2020 Created and maintained professional relationships with employees, ensuring that company high standards were met and all policies and procedures fully followed. Using own judgement and knowledge as well as company standards, kept the facility clean and tidy. Performed cleaning and organizational tasks following a standardized list.
		 Staff Support Autism Asperger's Friendship Society 2018-Present Developed relationships with AAFS staff and participants in a team oriented role. Provided support to senior staff by setting up and taking down planned activities. Ensured the safety of all participants by practicing company rules and expectations.
		 Food Services IKEA 2017-2018 Prepared banquet rooms and tables for customer use. Sorted and organized inventory as well as faced items to out, merchandising to company standards.
Education	—	Certificate of Completion New Heights School & Learning Services (2009-2018) • Completed high school education and an avid member

 Completed high school education and an avid member of the school community